



Technical Committee 13 HCI

Meeting 31 Uppsala, Sweden, Saturday 29th, August, 2009

AGENDA and List of Appendixes

8.00	Welcome and apologies	
Coffee on tables	<ul style="list-style-type: none"> • Approval of Agenda and Notification of A.O.B. • Approval of Minutes from Meeting No. 30 • New chair and new member of TC13 Achim Ebert, (WG 13.7 chair) Germany 	A.M. Pejtersen Appendix 1: Minutes Appendix 2: 1 page CV on TC13 web
8.30	INTERACT 2009	Jan Gulliksen, Lars Oesterreicher
	<ol style="list-style-type: none"> 1. Feedback from everybody 2. Action 15: Jan to write up his experiences to get a one day industry track running and industry funding 3. Action 19: Web sites for previous INTERACT conferences should be archived on TC13 website to maintain continuity 4. TC13 Brochure 	Appendix 3 Appendix 4 on TC13 web
10.00	INTERACT 2011	Joachim Jorge
	<ol style="list-style-type: none"> 1. Progress report 2. Action 16: Joachim to apply Jan's document on industry at INTERACT '09 to also encompass INTERACT 2011 3. Action 18: Joachim to investigate UNESCO funding for INTERACT 2009 and 2011 and how to get increased funding from companies at INTERACT 2011. 4. Action 20: Joachim to appoint the conference committees for INTERACT 2011 to be presented at INTERACT'09 meeting. 5. Action 23: future INTERACT conferences: Joaquim to make experiments with podcasting representations and putting video recordings of keynote talks at our website. 	Appendix 5 on TC13 web
11.00	INTERACT: Policy of registration fees	Annelise Pejtersen
	Proposals from everybody on places for INTERACT'13	Appendix 6 on TC13 web

11.30	Coffee and sandwiches	Jan Gulliksen
12.00	News from IFIP and IFIP Awards News from ACM News from IEEE	Annelise Pejtersen, John Karat, Nahum Gershon Appendix 7
12.30	Expert directory: Demo and closure	Ute Klotz
	<ol style="list-style-type: none"> 1. Action 9: Ute to complete loading information on TC13 members on the TC13 website. Lars to assist Ute with the website software support required to have an accessible expert directory on the TC13 website. 2. Action 14: Ute will put a link to the Personal Profiling prototype on the TC13 website. All TC13 members are requested to check their information (and photo) and send any updates to Ute 3. Action 15: Ute will send a copy of the information she has collated so far to each member for reviewing. All TC13 members are requested to check their information (and photo) and send any updates to Ute as well as a short section (max15 lines) with their personal information 	Appendix 8 on TC13 web
13.00	Video conferencing at TC13 meetings. Closure	Tom Gross, Achim Ebert, Phillippe Palanque, Lars Oesterreicher, Annelise Pejtersen Appendix 9 on TC13 web
	<ol style="list-style-type: none"> 1. Action 13: investigate technological solutions to video conferencing. Organize our Spring 2010 TC13 meeting to involve non participating members 	
13.30	New TC13 chair September 2010. Election at TC13 Spring meeting	Annelise Pejtersen Appendix 10 on TC13 web
13.45	Future TC13 meetings <ul style="list-style-type: none"> • Spring 2010 ? • Spring 2011? In connection with a conference? • 2011: Portugal, 13th September at INTERACT 2011 	Annelise Pejtersen Proposals from everybody on meeting places and items for next agenda
14.00	A.O.B. and Closure	Annelise Pejtersen
14.10	Coffee and sandwiches	Jan Gulliksen

Enclosed:

10 APPENDIXES and corresponding names of responsible TC13 members

The responsible person of the topic of the agenda is marked in yellow below. You should write the appendix and upload it on TC13 website with the issues which you

want to present in Uppsala. The appendix needs to take into account the minutes and action items of our last meeting 30 in Athens March 2009 and the related documents on our TC13 website. You should also upload the decisions/ revised appendixes on our TC13 website .after our Uppsala meeting.

Deadline for uploading appendixes 1- 10: Wednesday August 19th

- Appendix 1: Minutes from meeting 30, **Lars Oesterreicher**, Gitte Lindgaard,
- Appendix 2: 1 page CV from **Achim Eberts**, Germany
- Appendix 3: Experiences to get a one day industry track running: **Jan Gulliksen** Lars Oesterreicher
- Appendix 4: Web sites for previous INTERACT conferences should be archived on TC13 website. **Lars Oesterreicher**
- Appendix 5: INTERACT 11 Progress report. Programme Committee. UNESCO funding: **Joachim Jorge**
- Appendix 6: Policy of INTERACT registration fees. **Annelise Mark Pejtersen**
- Appendix 7: News from IFIP and IFIP Awards **Annelise Mark Pejtersen**
- Appendix 8: People's directory: **Ute Klotz**
- Appendix 9: Video conferencing at TC13 meetings. Tom Gross, **Achim Ebert**, **Phillippe Palanque**, **Lars Oesterreicher**, **Annelise Mark Pejtersen**
- Appendix 10: New TC13 chair September 2010: **Annelise Mark Pejtersen**